

**Soledad Community Health Care District
Regular Meeting of the Board of Directors
November 17, 2022 @ 4:00 p.m.**

MINUTES

Graig Stephens, President, called the meeting to order at 4:03 p.m.

ROLLCALL

Members Present: Graig Stephens, Rosemary Guidotti, & Anne Trebino

Members Excused: Maggie Campa

Others Present: Ida Lopez Chan CEO, Daniel Cummings, Administrator, Brent Green, C.P.A., and Sophie Piña, District Recording Secretary.

PLEDGE OF ALLEGIANCE – Graig led the Pledge of Allegiance.

MISSION STATEMENT – Rosemary read the Mission Statement.

PRESIDENT’S WELCOME – Graig welcomed everyone to the meeting.

PUBLIC COMMENT – Members of the public participated.

- Anne Solomon Courrejou addressed concerns to the board. Attached is a copy of the letter she read to the board.
- Adriana & Diane Ramelli sent in a letter to the board to address their concerns. Attached is a copy of the letter.

The following staff addressed concerns to the board about the changes at the district. Reduction in Hours, Administration, Patient Care, Goal of Patients to be seen per day, and appointment times being reduced.

- Oskar Lizarraga, PA
- Amy Underwood PA
- Dr. Peña
- Michael “Max” Schell (read anonymous letters on behalf of the staff)
- Additional Soledad Medical Clinic Staff also attended

Members of the community addressed the board with staff concerns.

- Maria Corralejo
- Mary Ledesma

APPROVAL OF MINUTES ACTION – Rosemary moved that the board approve the minutes as mailed from the regular board meeting on September 29, 2022 & Special Board Meeting on October 28, 2022. Anne 2nd the motion. All board members were in favor and motion was approved with a unanimous 3-0 vote.

COMMUNICATIONS COORDINATOR – Our Gift of Light letter has been mailed out. We have already received some donations. The clinic website has been launched. Jaimee continues to work on the 4 other websites.

**Soledad Community Health Care District
Regular Meeting of the Board of Directors
November 17, 2022 @ 4:00 p.m.**

BID APPROVAL – Anne moved that the board approve the bid in the amount of \$746,976.00 proposed from Tombleson for the Women’s Health Center & Soledad Medical Clinic Standby Power. Rosemary 2nd the motion. All board members were in favor and motion was approved with a unanimous 3-0 vote.

TREASURER’S REPORT – Brent presented the Financial Statements for review for Operating Entities and the District for September & October 2022. Anne moved to approve the treasurer’s report. Rosemary 2nd the motion. All board members were in favor and motion was approved with a unanimous 3-0 vote.

MEETING CALENDAR 2023 – The board reviewed the District Board Meeting Calendar for 2023. Anne moved that the board approve the calendar as presented. Rosemary 2nd the motion all board members were in favor and motion was approved with a unanimous 3-0 vote.

FOUNDATION REPORT – Gift of Light letter was mailed out and some donations have been received.

EDEN VALLEY OPERATIONS REPORT – Eden Valley had their recertification survey. Following that survey, we had our life and safety survey as well. The plan of correction was submitted for three tags. Plan of correction was accepted. Since our last meeting we have had one covid positive resident and five staff members. Response testing is being done two times per week for all staff and residents. We recently hired one new LVN and one new CNA. Today’s census is 30 in house with 5 Medicare. This month we had five admissions and nine discharges. We have two pending admissions from our long-term waiting list. On 11-11-22 VNA Hospice honored Mr. Rubo. Thanking him for his service. Eden Valley staff recently visited the SVMH discharge team and Ivy Park Memory Care, to discuss ways to continue to work together. Private pay rate has been increased to \$405 for semi private and \$438 for full private. Our local Police Department has been visiting us to help support our Emergency Plan preparedness.

SOLEDAD MEDICAL CLINIC REPORT – Ida reported on behalf of Cassie. The clinic received a \$25,000 COVID Kids Vax Grant to continue to open outside of normal business hours to provide COVID vaccines to children and families of our community. We have a locum provider that is on a three-month assignment assisting with Dr. Jackson’s schedule her name is Jeanette Dolmetsch, PA-C. After her assignment we will be bringing on a permanent NP her name is Francisca Bobb she will be starting 12/19/22. Dr. Gamboa has been on board since October and we have received great feedback from her care with our pediatric patients. We have a new NST Program which is a new line of service for our pregnant patients. The program has been running since October 24, 2022 and we have been able to service eight patients. Staff hours have been reduced to 32 hours per week. Staffing will be monitored on a daily basis to make sure we are appropriately staffed for the care that we need to provide. The visit count goal for our providers is to see 21-24 patients per day. Appointments have recently been switched to 20-minute slots instead of 30-45 min slots. This will allow a steadier pace for the providers and their schedules. Cassie applied for the Clinic Workforce Retention Program through the Department of Healthcare Services. This grant provides funding to retain certain types of clinic workers. We are now partnering up with Phamily which is a new partnership that our clinic will be taking part in. It is a new electronic platform that allows us to communicate via text messaging with Medicare patients about their care. This service will allow our case manager to communicate with up to as many as 750 patients at a time. The goal is preventing trips to the Emergency Room.

**Soledad Community Health Care District
Regular Meeting of the Board of Directors
November 17, 2022 @ 4:00 p.m.**

DISTRICT CEO REPORT – Ida has been collaborating with Rena Salamacha from Mee Memorial in King City. They are working together to be able to bring local services to our community. Through the Soledad Rotary Club the District participated in adopting a teacher from the Soledad Unified School District. We were able to purchase all the items on Ms. Bravo’s wish list, both Ms. Bravo and students were so thankful for our generous donation. On October 6, 2022 Ida, Sophie, Jaimee & Celia attended the Fall 2022 IMPOWER Luncheon. This was an event where the staff was able to meet and greet with other Women from our local community and surrounding communities. Ida also attended the 8th Annual State of the Region Economic Conference. We are partnering up with the Soledad Rotary and School District for an upcoming Blood Drive.

CLOSED SESSION - The board discussed the Closed Session Case Review/Planning (Govt Code 54957.8). The board came back to open session and reported no action was taken.

ADJOURNMENT TO THE NEXT MEETING – The board will reconvene on Thursday, January 26, 2023 for a Regular District Board Meeting –at 4:00p.m. Mr. Stephens adjourned the meeting @ 6:50p.m.

Prepared By: 

Approved By: 