

**Soledad Community Health Care District
Regular Meeting of the Board of Directors
March 31, 2022 @ 4:00 p.m.**

MINUTES

SPECIAL NOTE

Due to COVID-19 precautions this meeting was held via zoom in compliance with California Governor Gavin Newsom executive order N-29-20.

Graig Stephens, President, called the meeting to order at 4:04 p.m.

ROLLCALL

Members Present: Graig Stephens, Rosemary Guidotti, Anne Trebino & Patty Cruz

Members Excused: Maggie Campa

Others Present: Ida Lopez Chan CEO, Daniel Cummings, Administrator, Cassandra Russo, Director of Clinic Operations, Brent Green, C.P.A., and Sophie Piña, District Recording Secretary.

PLEDGE OF ALLEGIANCE – Graig led the Pledge of Allegiance.

MISSION STATEMENT – Rosemary read the Mission Statement.

PRESIDENT’S WELCOME – Graig welcomed everyone to the meeting.

PUBLIC COMMENT – None

APPROVAL OF MINUTES ACTION – Patty moved that the board approve the minutes as mailed from the regular board meeting on January 27, 2022. Graig 2nd the motion all board members were in favor and motion was approved with a unanimous 4-0 vote.

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY ELECTION OF ONE REGULAR SPECIAL DISTRICT REPRESENTATIVE – Anne moved that the board nominate David Kong, Rosemary 2nd the motion all board members were in favor and motion was approved with a unanimous 4-0 vote.

TREASURERS REPORT - Brent presented the Financial Statements for review for Operating Entities and the District for January & February 2022. Anne moved to approve the treasurers report. Rosemary 2nd the motion all board members were in favor and motion was approved with a unanimous 4-0 vote.

FOUNDATION REPORT – Patty reported to the board that the Mother’s Day Amish Quilt Fundraiser will be held on Friday May 6th, 2022 at 2:30pm at Eden Valley. Thank you letters were mailed out to thank all our 2021 donors.

EDEN VALLEY OPERATIONS REPORT – Daniel introduced Deborah Khanjani our new Interim Director of Nurses and Nissy Sibuma our new Assistant Director of Nurses. Deborah will be with us for three months. On 2/11/22 the CDPH Surveyors were here and on 3/29/22 OSHPD conducted a follow up on a permit. All items in question were closed and there were no findings. On 1/18/22 a PBJ audit was conducted and the results are still pending. State surveyors are in our area so we are expecting them in the next couple weeks. Since our last board meeting, we have had no new resident covid cases, and two positive employees. We have had two new employee orientations since our last board meeting which

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included three CNA's, one Housekeeper, one Activity Assistant, one cook, one Interim DON and one Assistant Director of Nurses. The average census since February has been 35, in March 30 and today's census is 27 in house. Since our last board meeting there have been 12 admissions and 20 discharges. The waiting list continues to be updated. We had an ice cream social event for all staff and residents, celebrated Valentines Day, St. Patricks Day, and the Easter bunny will be at Eden Valley for Easter. Eden Valley has applied for the Baldwin National Quality Award through ACHA. We will be attending two Career Fairs at Central Coast College. We have donated unused meds to Sirum. The medication is then in turn redistributed to those in need. Hartnell students have been here at Eden Valley doing their clinicals.

DIRECTOR OF CLINIC OPERATIONS REPORT – Cassie reported to the board that our positivity rate is below 5%. Vaccines that have been administered YTD in 2022 were 1,683. A new Medical Assistant has been hired since our last meeting. Cassie proposed to the board that she would like to set up a self-pay program that will fund to help support the implementation of a preventative care program. This program would be called the “Charity Care Program” The board was interested in the idea and will discuss at a future meeting.

RESOLUTION NO. 2022-01 – Rosemary motioned to approve resolution authorizing SCHCD to incur indebtedness and to execute documents in connection with a term loan from 1st Capital Bank. Anne 2nd the motion all board members were in favor and motion was approved with a unanimous 4-0 vote.

RESOLUTION NO. 2022-03 – Anne motioned to approve resolution making findings and determination under AB 361 to conduct remote and/or hybrid teleconference meetings. Rosemary 2nd the motion all board members were in favor and motion was approved with a unanimous 4-0 vote.

UPDATING BANK SIGNATURE CARDS FOR 2022 – Anne motioned to approve updating bank signature cards for 2022, Patty 2nd the motion all board members were in favor and motion was approved with a unanimous 4-0 vote.

DISTRICT CEO REPORT – Dr. Beltran and Dr. Jackson were presented with Employee of the Year certificates at a small ceremony in the garden with family and staff. Ida purchased an ad in the newspaper to thank all of the staff for all their hard work. We have hired an advertising person by the name of Esmeralda Owen she will help us with all our marketing needs.

CLOSED SESSION – The board discussed the Closed Session A Public Employee Performance Evaluation (Govt Code 54957) Title (CEO). The board came back to open session and reported that a bonus will be awarded in the amount of \$15,000.00. Patty motioned to approve the bonus, Rosemary 2nd the motion all board members were in favor and motion was approved with a unanimous 4-0 vote.

ADJOURNMENT TO THE NEXT MEETING – The board will reconvene on Thursday, May 26, 2022 for a Regular District Board Meeting –at 4:00p.m. Mr. Stephens adjourned the meeting @ 6:41p.m.

Prepared By: 

Approved By: 