

**Soledad Community Health Care District  
Regular Meeting of the Board of Directors  
October 26, 2023 @ 4:00 p.m.**

**MINUTES**

**1. Call to order at 4:00 p.m. by President, Graig Stephens**

**2. Board of Directors Roll Call.**

**Directors Present:** President, Graig Stephens  
Vice President, Maggie Campa  
Secretary, Rosemary Guidotti  
Treasurer, Anne Trebino  
Board Member, Michael Schell (*Late*)

**Directors Absent:** None

**Staff Present:** CEO, Ida Lopez Chan  
District Recording Secretary, Sophie Piña

**District CPA:** Brent Green

We have a Quorum

**3. Pledge of Allegiance:** Graig Stephens

**4. Mission Statement:** Rosemary Guidotti

**5. President's Welcome:** Graig Stephens

**6. Approval of Minutes:**

**Motion:** The board approved the minutes as mailed from the regular board meeting on September 28, 2023.

**M/S:** Trebino/Guidotti

**Ayes:** Stephens, Campa, Guidotti, Trebino,

**Nays:** -

**Abstain:** -

**Absent:** - Schell

**Motion:** Passed

**7. Public Comment:** None

**8. Communications Coordinator** – Ida reported to the board that our new Communications Coordinator Adriana Gonzalez will start November 20, 2023. In honor of Breast Cancer Awareness Month the staff has been wearing pink on Fridays. We placed an ad in the Tribune outlining our services at the Womens Health Center.

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**9. Treasurer's Report –**

**Motion:** The board approved the Financial Statements for review for Operating Entities and the District.

**M/S:** Trebino/Campa

**Ayes:** Stephens, Campa, Guidotti, Trebino

**Nays:** -

**Abstain:** -

**Absent:** - Schell

**Motion:** Passed

*Per Brent due to the earlier meeting date for the November 16<sup>th</sup> meeting, and the new tax deadline financial statements and the monthly budget will not be ready for review. Financial statements and budget will be presented at our January 25, 2024 meeting.*

**10. Monthly Budget Review –**

**Motion:** The board approved the monthly budget for the 2023-2024 fiscal year.

**M/S:** Trebino/Guidotti

**Ayes:** Stephens, Campa, Guidotti, Trebino

**Nays:** -

**Abstain:** -

**Absent:** - Schell

**Motion:** Passed

**11. Meeting Calendar Approval for 2024 –**

**Motion:** The board approved the Meeting Calendar for 2024

**M/S:** Trebino/Campa

**Ayes:** Stephens, Campa, Guidotti, Trebino

**Nays:** -

**Abstain:** -

**Absent:** - Schell

**Motion:** Passed

- 12. District's CEO Report –** November 14, 2023 the staff will celebrate an all-staff Thanksgiving lunch. SB525 was passed so the district will have to plan to prepare for those changes beginning 2024. We are participating in the McGives Campaign this year again. The focus will be our CPSP Program at the Womens Health Center. This years Foundations Gift of Light will be focused on the purchase of new beds for the residents at Eden Valley. We have started gathering information for our annual audit. Eden Valley has hired a Director of Staff Development which will also be doing the job of the Infection Prevention Nurse. Our new MDS will be starting October 30th. Eden Valley is at 77% occupancy. The waiting list has been followed up on and updated. We currently have 2 people on the waiting list. Medi-cal rates were increased. Effective December 1, 2023 we will be increasing our room rates. Letters will go out to the families. Existing residents daily rates will be \$388.00 for a 2 bed room and \$418 for a single bed room. New residents daily rates will be \$425 for a 2 bed room and \$455 for a single bed room. The clinic hosted a flu

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vaccine and we received over 158 individuals that participated at the Main Street Middle School. Performance evaluations were launched in August. Ida shared the evaluation process with the board. This is a 3-month process and is completed in October. This year 85 employees qualified for an increase or bonus. The board will be scheduling a special meeting to start the Strategic Plan Process. LAFCO is in the process of getting the MSR Report completed. The board will revisit the district retirement plan in November.

**13. Adjournment to Closed Session –**

- A. Update on CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (Government Code §54956.9(d)(1)) Name of case: (Jose Andres Sandoval a/k/a Andrew Sandoval vs. Ida Lopez Chan; Soledad Community Health Care District, CASE NUMBER 23CV001502)
- B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Government Code 54956.9(d)(2) Number of Cases (1) (N.V.v.Soledad 23-1567)
- C. Public Employee Performance Evaluation (Government Code §54957(b)) Title: CEO

**14. Reconvene to Open Session –**

- A. No action was taken on CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (Government Code §54956.9(d)(1)) Name of case: (Jose Andres Sandoval a/k/a Andrew Sandoval vs. Ida Lopez Chan; Soledad Community Health Care District, CASE NUMBER 23CV001502)
- B. No action was taken on CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Government Code 54956.9(d)(2) Number of Cases (1) (N.V.v.Soledad 23-1567)
- C. Public Employee Performance Evaluation (Government Code §54957(b)) Title: CEO –

**Motion:** The board approved a 5% Increase of CEO's Annual Salary.

**M/S:** Trebino/Guidotti

**Ayes:** Stephens, Campa, Guidotti, Trebino and Schell

**Nays:** -

**Abstain:** -

**Absent:** -

**Motion:** Passed

**Motion:** The board approved a 5% bonus of CEO's Annual Salary.

**M/S:** Trebino/Campa

**Ayes:** Stephens, Campa, Guidotti, Trebino and Schell

**Nays:** -

**Abstain:** -

**Absent:** -

**Motion:** Passed

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**15. Meeting Adjourned at 6:42 p.m.** – The board will reconvene on November 16, 2023 for a Regular District Board Meeting at 4:00 p.m.

Prepared By:

  
Sophie Piña, District Board Secretary

Approved By:

  
Craig Stephens, Board President