

**Soledad Community Health Care District  
Regular Meeting of the Board of Directors  
June 29, 2023 @ 4:00 p.m.**

**MINUTES**

**1. Call to order at 4:05 p.m. by President, Graig Stephens**

**2. Board of Directors Roll Call.**

**Directors Present:** President, Graig Stephens  
Vice President, Maggie Campa  
Secretary, Rosemary Guidotti  
Treasurer, Anne Trebino  
Board Member, Michael Schell (arrived late)

**Directors Absent:** None

**Staff Present:** CEO, Ida Lopez Chan  
District Recording Secretary, Sophie Piña

**District CPA:** Absent

We have a Quorum

**3. Pledge of Allegiance:** Graig Stephens

**4. Mission Statement:** Rosemary Guidotti

**5. President's Welcome:** Graig Stephens

**6. Approval of Minutes:**

**Motion:** The board approved the minutes as mailed from the regular board meeting on May 25, 2023.

**M/S:** Campa/Trebino

**Ayes:** Stephens, Campa, Guidotti, Trebino

**Nays:** -

**Abstain:** -

**Absent:** - Schell

**Motion:** Passed

**7. Public Comment:**

Anne Solomon-Courrejou commented on Eden Valley's lost and stolen property policy.

**8. Communications Coordinator** – Jaimee reminded the board of our upcoming Gala Event. Save the dates have been sent out and sponsorship packages have been prepared for anyone interested. Human Resources will be establishing a volunteer program. The event's planning committee has been meeting biweekly to plan events for the district. Certified Nursing Assistant William Canlas and Soledad Medical Clinic Front Office Supervisor Valerie Valenzuela were in the spot light in this month's newsletter.

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**9. Treasurer's Report –**

**Motion:** The board approved the Financial Statements for review for Operating Entities and the District.

**M/S:** Guidotti/Trebino

**Ayes:** Stephens, Campa, Guidotti, Trebino & Schell

**Nays:** -

**Abstain:** -

**Absent:** -

**Motion:** Passed

**10. Proposed Budget Review –**

**Motion:** The board approved the Proposed Budget Review for the 2023-2024 fiscal year.

**M/S:** Trebino/Campa

**Ayes:** Stephens, Campa, Guidotti, Trebino & Schell

**Nays:** -

**Abstain:** -

**Absent:** -

**Motion:** Passed

**11. Resolution No. 2023-04 –**

**Motion:** The board moved to accept Resolution 2023-04 Authorizing the District Chief Executive Officer to open Rural Health Clinics.

**M/S:** Schell/Trebino

**Ayes:** Stephens, Campa, Guidotti, Trebino & Schell

**Nays:** -

**Abstain:** -

**Absent:** -

**Motion:** Passed

**12. Revised SCHCD Employee Handbook –**

**Motion:** The board moved to adopt the revised SCHCD Employee Handbook.

**M/S:** Trebino/Guidotti

**Ayes:** Stephens, Campa, Guidotti, Trebino & Schell

**Nays:** -

**Abstain:** -

**Absent:** -

**Motion:** Passed

**13. District's CEO Report –** Ida and Graig Stephens attended the LAFCO meeting on June 26<sup>th</sup>, 2023. LAFCO mentioned SCHCD & the MSR. Ida will follow up with an email to LAFCO asking for more information regarding the emergent issues that were mentioned. The board met Natasha Prunty Eden Valley's Administrator. Natasha updated the board with the occupancy totals for the month of May which were

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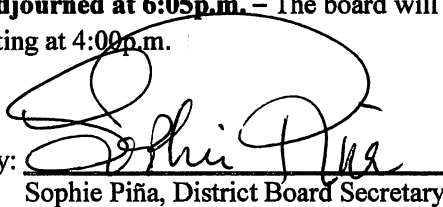
95.8%. The Census for today was 51 in house. For the month of May we received a total of 25 admissions. Nineteen from SVMH, Three from Natividad, One from Stanford and Two from CHOMP. For Eden Valley we had Three new hires and Four resignations. We are currently still seeking Three fulltime LVN's and Five CNAs in order to be fully staffed. Our new Assistant Director of Nurses Barbara Wall will be starting next week. The board also met Alicia Delatorre the new clinic manager at SMC. Alicia updated the board and let them know that the clinic will be opening on Saturdays for Well Child and Sports Physicals. On July 15<sup>th</sup> the clinic will open for patient physicals ages 4-18 from 8am-1pm. The clinic received a medical grant from the alliance for \$234,426.58. District board members will now have district emails. Sophie will help with setup. The bank will proceed with a second 90-day extension on the line of credit. Ida will update the board in September once bank is ready to renew. Ida continues to be part of multiple partnerships.

**14. Adjournment to Closed Session – Public Employee Performance Evaluation**  
(Government Code §54957(b)) Title: CEO

**15. Reconvene to Open Session – A 5-0 unanimous board member confidence & CEO**

**16. Meeting Adjourned at 6:05p.m.** – The board will reconvene on August 31, 2023 for a Regular District Board Meeting at 4:00p.m.

Prepared By:

  
Sophie Piña, District Board Secretary

Approved By:

  
Graig Stephens, Board President