

**Soledad Community Health Care District
Regular Meeting of the Board of Directors
March 28, 2024 @ 4:00 p.m.**

MINUTES

1. Call to order at 4:02 p.m. by President, Graig Stephens

2. Board of Directors Roll Call.

Directors Present: President, Graig Stephens
Vice President, Maggie Campa
Secretary, Rosemary Guidotti
Treasurer, Anne Trebino
Board Member, Michael Schell

Directors Absent: None

Staff Present: CEO, Ida Lopez Chan
District Recording Secretary, Sophie Piña

District CPA: Brent Green

We have a Quorum

3. Pledge of Allegiance: Graig Stephens

4. Mission Statement: Rosemary Guidotti

5. President's Welcome: Graig Stephens

6. Approval of Minutes:

Motion: The board approved the minutes as mailed from the Special board meeting on February 28, 2024.

M/S: Guidotti/Campa

Ayes: Stephens, Campa, Guidotti, Trebino, Schell

Nays: -

Abstain: -

Absent: -

Motion: Passed

7. Approval of Minutes:

Motion: The board approved the minutes as mailed from the Regular board meeting on February 29, 2024.

M/S: Schell/Campa

Ayes: Stephens, Campa, Guidotti, Trebino, Schell

Nays: -

Abstain: -

Absent: -

Motion: Passed

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8. Public Comment: None

9. Outside District Audit Presentation JWT & Associates, LLP Nathan Doty, CPA –

Motion: The board approved to accept the District Audit Report FYE 6/30/23.

M/S: Trebino/Guidotti

Ayes: Stephens, Campa, Guidotti, Trebino, Schell

Nays: -

Abstain: -

Absent: -

Motion: Passed

10. Communications Coordinator: Adriana reported to the board that she has been working on updating our website pictures. Our ads continue being featured in the Tribune. The Foundations Mother's Day ask has been mailed. On March 24, 2024 Congresswoman Zoe Lofgren visited our campus. March 1st was Employee Appreciation Day. Our HR department and Sophie spearheaded the event, treating all staff to delicious donuts as a token of our appreciation. We are finalizing details on the grand opening of our Soda Shop. The staff celebrated an early Easter egg hunt in the garden. Adriana continues working on getting our website certified for transparency. Adriana and Ida are working on the LAFCO MSR Report summary for their upcoming meeting. Adriana and Ida attended the Soledad Rotary Reverse Draw.

11. Treasurer's Report –

Motion: The board approved the Financial Statements for review for Operating Entities and the District.

M/S: Guidotti/Campa

Ayes: Stephens, Campa, Guidotti, Trebino, Schell

Nays: -

Abstain: -

Absent: -

Motion: Passed

12. Monthly Budget Review –

Motion: The board approved the monthly budget for the 2023-2024 fiscal year.

M/S: Campa/Trebino

Ayes: Stephens, Campa, Guidotti, Trebino, Schell

Nays: -

Abstain: -

Absent: -

Motion: Passed

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13. Resolution 2024-02 Soledad Community Health Care District Investment Policy –

Motion: The board approved Resolution 2024-02
M/S: Trebino/Campa
Ayes: Stephens, Campa, Guidotti, Trebino, Schell
Nays: -
Abstain: -
Absent: -
Motion: Passed

14. Review of Bylaws of Soledad Community Health Care District –

Motion: The board approved SCHCD Bylaws.
M/S: Trebino/Guidotti
Ayes: Stephens, Campa, Guidotti, Trebino
Nays: - Schell
Abstain: -
Absent: -
Motion: Passed

15. Soledad Community Health Care District Public Records Request Policy –

Motion: The board approved the SCHCD Public Records Request Policy.
M/S: Trebino/Campa
Ayes: Stephens, Campa, Guidotti, Trebino, Schell
Nays: -
Abstain: -
Absent: -
Motion: Passed

16. Soledad Community Health Care District Brown Act Policy –

Motion: The board approved the SCHCD Brown Act Policy.
M/S: Campa/Trebino
Ayes: Stephens, Campa, Guidotti, Trebino, Schell
Nays: -
Abstain: -
Absent: -
Motion: Passed

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17. Soledad Community Health Care District Transparency Laws and Social Media Policy –

Motion: The board approved the SCHCD Transparency Laws and Social Media Policy.
M/S: Guidotti/Trebino
Ayes: Stephens, Campa, Guidotti, Trebino, Schell
Nays: -
Abstain: -
Absent: -
Motion: Passed

18. Establish Finance Committee –

Motion: The board approved to establish a finance Committee. Committee members will be Max Schell and Graig Stephens.
M/S: Campa/Trebino
Ayes: Stephens, Campa, Guidotti, Trebino, Schell
Nays: -
Abstain: -
Absent: -
Motion: Passed

19. Ballot for Election of LAFCO Commissioner Special District Regular Member –

Motion: The board approved to vote for Russell Jeffries.
M/S: Stephens/Guidotti
Ayes: Stephens, Campa, Guidotti
Nays: - Trebino, Schell
Abstain: -
Absent: -
Motion: Passed

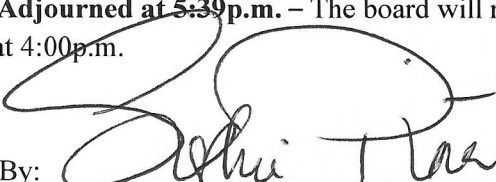
20. District's CEO Report – Ida started off by sharing thank you notes that have been sent to our staff members from our families. We will be collaborating with the school district to offer Tdap vaccines to 7th graders. Ida thanked the board for attending our strategic planning meeting. Ida shared with our board a letter that was in our board packet regarding the Grant Accessibility Act. This month the Leadership Academy focused on Motivating Employee Engagement. The leaders have applied what they are learning and have shared it with their teams. The next session will be titled "Increase your team's effectiveness". Ida and the Foundation Trustees are working together to go through all the applications that were received for the Steve Pritt Memorial and Jack Francioni scholarship. Jason Luckenbach Battalion Chief and the City of Soledad Cal Fire crew conducted a walk through for emergency preparedness. Ida received a letter from the Public Works department telling us about an upgrade that needs to be done to the backflow. The estimated costs are about \$45,000.00. We are currently seeking additional quotes. Graig and Ida will be participating in a zoom meeting with LAFCO which will allow them to provide preliminary

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feedback for a municipal review. The loan to pay off the PPS Settlement in the amount of \$1.1 million was funded today March 28, 2024. The Eden Valley census was at 88% occupancy as of today. Eden Valley self-reported two reports to the state for the flu outbreak and a fall. We have hired one new Certified Nursing Assistant and two new LVN's. Our Director of Nursing Shaunta Brown submitted her resignation. Staff hours have been adjusted at the Women's Center due to OB availability with Natividad providers.

- 21. Meeting Adjourned at 5:39 p.m.** – The board will reconvene on April 25, 2024 for a Regular District Board Meeting at 4:00p.m.

Prepared By:


Sophie Piña, District Board Secretary

Approved By:


Graig Stephens, Board President